



WASHOE COUNTY DESIGN REVIEW COMMITTEE Notice of Meeting and Agenda

Design Review Committee Members

Principals:

Roger Edwards
Michael Harper, FAICP
Dan Kovach, ASLA

Alternates:

Mercedes de la Garza, AIA
Donald Naquin, ASLA
Kim Toulouse

Alternate Reserves:

Daniel Salerno, AIA
Richard Wood, ASLA

MEETING OF THE WASHOE COUNTY DESIGN REVIEW COMMITTEE Mt. Rose Conference Room 1001 East Ninth Street, Reno, Nevada 9:00 A.M., Thursday, October 8, 2015

The Design Review Committee makes comments and recommendations with respect to aesthetic and design issues on project applications or other matters referred to it by the Washoe County Planning Commission, Washoe County Board of Adjustment, or the Planning and Development Division of the Community Services Department.

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**Items for Possible Action.** All numbered or lettered items on this agenda are hereby designated for possible action as if the words "for possible action" were written next to each item (NRS 241.020), except for items marked with an asterisk (\*). Those items marked with an asterisk (\*) may be discussed but action will not be taken on them.

**Possible Changes to Agenda Order and Timing.** Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting or moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

**Public Comment.** During the "General Public Comment" items listed below, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during Design Review Committee Items. Any public comment taken for Design Review Committee Items will be taken before action is taken on the item and must be about the specific item being considered by the Committee. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment during these periods is limited to three minutes. Unused time may not be reserved or transferred. Comments are to be directed to the Committee as a whole and not to one individual.

**Forum Restrictions and Orderly Conduct of Business.** The Design Review Committee conducts the business of Washoe County and its citizens during its meetings. The Chair may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting to the extent that its orderly conduct is made impractical. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of

speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite are examples of speech that may be reasonably limited.

**Posting of Agenda; Website Location.** Pursuant to NRS 241.020, this notice has been posted at: <https://notice.nv.gov>, (i) the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada, (ii) Washoe County Library (301 South Center Street), (iii) Washoe County Courthouse (Court and Virginia Streets) and (iv) Sparks Justice Court (1675 East Prater Way, Suite 107). Agendas and staff reports are posted to the Washoe County website at [www.washoecounty.us/comdev](http://www.washoecounty.us/comdev) four days prior to the meeting.

**Special Accommodations.** Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language, interpreters, or assisted listening devices) at the meeting should notify the Planning and Development Division, at 775.328.3600, two working days prior to the meeting.

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## AGENDA

**9:00 a.m.**

**1. \*Determination of Quorum**

**2. \*General Public Comment**

The public is invited to speak on any item on or off the agenda during this period. However, action may not be taken until this item is placed on an agenda as an action item.

**3. Approval of Agenda**

**4. \*Discussion regarding filling of vacancies on the Design Review Committee**

**5. Discussion and possible action to elect officers; chair, and vice chair**

**6. Design Review Committee Items**

- A. Special Use Permit Case Number SB14-013, Crossbow Neighborhood Center –** Hearing, discussion and possible action to approve the landscaping and design plans for Special Use Permit Case Number SB14-013 involving the construction of a ±12,000 square foot Neighborhood Commercial Center comprised of two separate ±6,000 square foot buildings on two contiguous parcels, to be located at the northeast corner of Crossbow Court and Arrowcreek Parkway.

- Applicant/Property Owner: Helvetica CTV Crossbow, LLC  
Attn: Chad Mestler or Dave Gash
- Professional Consultant: Kenneth Krater, P.E.
- Location: 2500 and 2540 Crossbow Court  
Reno, NV 89511
- Assessor's Parcel Numbers: 152-921-01 and 152-921-02
- Parcel Size: ±.75 and ±1.06 acres
- Master Plan Category: Suburban Residential (SR)
- Regulatory Zone: Low Density Suburban (LDS)
- Area Plan: Southwest Truckee Meadows
- Citizen Advisory Board: South Truckee Meadows/Washoe Valley

- Development Code: Authorized in Article 810, Special Use Permits; and Section 110.304.25, Commercial Use Types
- Commission District: 2 – Commissioner Lucey
- Section/Township/Range: Portion of SW ¼ Section 24, T18N, R19E, MDM, Washoe County, NV

**7. \*General Public Comment**

The public is invited to speak on any item on or off the agenda during this period. However, action may not be taken until this item is placed on an agenda as an action item.

**8. Adjournment**